

Lawrence Public Library Board of Trustees Meeting  
Regular Meeting, 7 p.m./Public Library  
Date: 02/20/24

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President John White called the meeting to order at 7:00 p.m. Board members present were: John White, Cyndi Hays-Morris, Jamie Cox, Julie Mieure, Joan Brian, Janet Faro, and Deanna Ratts-Boyd. Library director Dianne Brumley was present. Board members absent: None

- I. Recognition of Visitors
  - A. Steve Anderson, WAKO radio
- II. Approval of Minutes
  - A. Jamie motioned to approve the January minutes, seconded by Julie. Motion passed
- III. Financial Report
  - A. Accountant's Report—reviewed by John
    - 1. Questions were brought up that will require consultation with Dave when he is available
  - B. Claims
    - 1. Joan motioned to approve the February claims, seconded by Janet. Roll call motion passed
- IV. Director's Report
  - A. Dianne went over the highlights which include the following:
    - 1. The Friends Valentine book and bake sale brought in around \$1000
    - 2. The Illinois State Library Annual Library Certification was completed on 1/31/24
    - 3. The library is in the process of an IMRF compliance review
    - 4. The library's new Aspen online catalog will be starting this month
    - 5. The Lyles Station Museum and Princeton Theater are sponsoring a production, "Looking Over the President's Shoulder" on 6/21/24. It is about Alonzo Fields (worked at the White House as chief butler for 21 years). A life-sized cutout of Alonzo Fields will visit our library this coming week
  - B. Youth and Program Report (reviewed by Dianne)
    - 1. A winter reading challenge is running from January 1 to February 24. Forty-three people have signed up
    - 2. The February SPARK class was held on poultry and chicken callers were made
    - 3. Story Time is having between 5-10 kids each week
    - 4. The Friends are having a "Blind Date with a Book" display—the books are covered, so it's a surprise to the patron when they check the book out—the program has been a big hit
    - 5. Sherrie Zwilling will lead a painting class on Saturday, March 9 at 1 pm. There is a limit of 20 participants
- V. Unfinished Business

A. Discussion of Bridgeport Leader Digitization and Approval of Library's cost share in the project

1. The price is the same no matter if they use our existing web site or start a new one
2. Total cost of the project is \$7300
  - a. John King may be delivering the newspapers in person and so the price could be \$75 less (material handling and shipping cost)
3. The quote is from 1974 to 1993 newspapers
4. Julie motioned to pay the cost to add 20 years of the Bridgeport Leader to the Advantage Archives website at a cost of \$7300; seconded by Jamie. Roll call motion passed

B. Discussion and Approval of Revised Internet/Computer Policy

1. Dianne reviewed the changes to the policy
2. Jamie motioned to approve the revised internet/computer policy, seconded by Joan. Motion passed

C. Discussion of Furnace Replacement Quoted

1. A quote by Tracy Electric was reviewed and tabled
2. There are three different furnace systems, and each system has two furnaces

VI. New Business

A. Discussion and approval to renew certificate of deposit

1. CD at Casey State Bank for \$199,510.27 is maturing
2. The rate is 4.84 annual percent (last year's was 4.1 percent)
3. 12 month
4. Julie motioned to renew the CD at the Casey State Bank at the above rate, seconded by Deanna. Roll call motion passed

VII. Truth in Taxation Compliance: not required

VIII. Other Business

A. Approval of carpet cleaning/floor repair quote

1. Steve Estabrook gave a quote of \$500 to clean the carpet upstairs
2. Julie motioned to approve getting the carpet cleaned, seconded by Jamie. Roll call motion passed

IX. Executive Session

Submitted by:

Cynthia Hays-Morris, Secretary