

Lawrence Public Library Board of Trustees Meeting  
Regular Meeting, 7 p.m./Public Library  
Date: July 16, 2024

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President John White called the meeting to order at 7:00 p.m. Board members present were: Cyndi Hays-Morris, John White, Julie Mieure, Janet Faro, Joan Brian, and Deanna Ratts-Boyd. Library director Dianne Brumley was present. Board members absent: Jamie Cox (VBS)

- I. Recognition of Visitors
  - A. Steve Anderson (WAKO), Jennifer Buchanan (Library)
- II. Approval of Minutes
  - A. Julie motioned, Joan seconded to accept the minutes from June.  
Motion passed
- III. Financial Report
  - A. Accountant's Report (reviewed by John)
    1. Check received for the Per Capita Grant
    2. June 30 was the end of the fiscal year
  - B. Claims
    1. Julie motioned, to pay the July claims, Deanna seconded. Roll call motion passed
- IV. Director's Report
  - A. Dianne went over her report, with the following highlights:
    1. We received a Per Capita Grant for \$22,692.29
    2. Bob Fry repaired the landscaping
    3. Neihaus will install the outdoor carpet on 7/23-24
    4. People are using Hoopla, especially audio books section
    5. The Working Cash CD will mature on 7/30. The new rate is 4.65%/Annual Yield Rate 4.75%
    6. We are receiving a Technology Grant from the State—it will be for an ADA accessible website as well as other things (actual money should come in September)
  - B. Jennifer's report (Youth and Special Programs)
    1. Summer Reading Program
      - a. Participants 207 (2023 was 182), Completed Reading Logs 82, Holiday World tickets given away 20, \$20 Bobe gift cards given away 10
      - b. The Animals Tales was the most attendees (97)
    2. Story Time will start again in September
    3. The LCAC Photography Show will be August 2-8 with photo drop-off July 30-August 1 at the library
- V. Unfinished Business
  - A. Review of Insurance Bids and Final Approval of Library Insurance Package
    1. We will stay with Kull Insurance

- a. We will go with Secura Insurance (current coverage)
    - b. We will go with \$1000 deductible for \$9,461.00
    - c. We will add Workers Comp for \$1,079
    - d. We will add an umbrella policy for \$370
    - e. Total cost \$10,910
  - 2. Janet motioned to accept the above quote (with \$1000 deductible), and Julie seconded; roll call motion passed
- V. New Business
  - A. Ordinance No. 24-01 to Levy a Tax
    - 1. Joan motioned, Janet seconded to adopt the No. 24-01 Ordinance—motion passed
  - B. Secretary's Audit: John and Joan volunteered to certify the accuracy of the Secretary's records FY2024
- VI. Truth In-Taxation Compliance (not required)
- VII. Other Business
  - A. Bridgeport Leader Project: there is an additional 6200 pages scanned
    - 1. The group underestimated the number of pages
    - 2. Discussion was held on if funding additional digital records (\$3755 is due)
    - 3. Julie motioned to pay the additional \$3755 for the Bridgeport Leader digital archives, Deanna seconded. Motion passed
  - B. Discussion about digitizing yearbooks—State will now allow and this could come under the Technology grant
- VIII. Executive Session (not required)

Submitted by:

Cynthia Hays-Morris, Secretary