

Lawrence Public Library Board of Trustees Meeting  
Regular Meeting, 7 p.m./Public Library  
Date: August 20, 2024

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President John White called the meeting to order at 7:00 p.m. Board members present were: Cyndi Hays-Morris, John White, Julie Mieure, Janet Faro, Joan Brian, Jamie Cox, and Deanna Ratts-Boyd. Library director Dianne Brumley was present. Board members absent: None

- I. Recognition of Visitors
  - A. Steve Anderson (WAKO), Dave Weger (accountant)
- II. Approval of Minutes
  - A. Jamie motioned to approve the minutes, Julie seconded. Motion passed
- III. Financial Report
  - A. Accountant's Report (Dave Weger)
    - 1. We received the per capita grant
    - 2. The new budget has been put into this month's financial reports
  - B. Claims
    - 1. Jamie motioned, Joan seconded to pay the August claims. Roll call motion passed
- IV. Director's Report
  - A. Dianne went over her report, with the following highlights:
    - 1. Received the Secretary of State's 2024 Technology Grant for \$27,500
      - a. Dianne is checking prices for computer upgrades with some of the money
      - b. Dianne is checking with Moonlight Computing from Troy, IL (meeting on Friday) about a new website for the library
    - 2. Illinois Public Library Annual Report (IPLAR) was submitted
    - 3. Building and Maintenance Ordinance filed with County Clerk
    - 4. Completed annual online FOIA and OMA training
    - 5. Paid Secura Insurance Package (Kull Ins.)
    - 6. IMRF audit (compliance review) will be concluded on 9/12/24
    - 7. The LCAC photo contest and exhibit was a success
    - 8. Petition packets were received for the 4 trustee positions that are up for election on April 1 (Julie Mieure, Deanna Ratts-Boyd, Jamie Cox, Janet Faro)
  - B. Dianne went over the Youth and Program report
    - 1. Jennifer will meet with librarians from Robinson, Flat Rock, Oblong, Palestine, and Newton on August 26 to discuss next year's programming
    - 2. Story time will start back up in September, each Wednesday at 10:45 a.m.

3. The Friends of the Library book sale will be September 12-14 at the library. This is the main fundraiser for the Friends. Hours are 9-6 Thursday and Friday, and 10-1 Saturday
  4. Brian Ellis will present a program on September 24 at 7 pm about Robert Ridgway, a bird expert in the late 1800's, born in Mt. Carmel, and worked at the Smithsonian for many years
  5. Debra Miller will portray Mary Shelley (October 2 at 7 pm)
  6. Library Crawl will be held October 1-31. It is a library promotion in the IHLS system. Patrons will visit different libraries during October and they will get a stamp at each library they visit. Our library will have a small treat for each participant.
- V. Unfinished Business (none)
- VI. New Business
- A. Personnel Committee report (Deanna Ratts-Boyd)
    1. Deanna went over the proposed increases in wages and salaries. We will be slightly ahead of minimum wage with the raises
    2. Janet moved to accept the proposed wage/salary increases. Jamie seconded. Roll call motion passed
  - B. Finance Committee Report (Joan Brian/Dave Weger)
    1. Largest increase was for Hoopla as it has been very successful
    2. We increased the amount for purchase of books
    3. We budgeted for the Heating/Air Conditioning project
    4. Approval of tentative FY2025 Operating Budget—Joan motioned to approve the tentative FY2025 budget, Deanna seconded. Roll call motion passed
    5. The budget will be published and then there will be a public hearing 15 minutes before the September meeting
- VII. Truth In-Taxation Compliance (not required)
- VIII. Other Business (None)
- IX. Executive Session (not required)

Submitted by:

Cynthia Hays-Morris, Secretary